

March 31, 2015

NHED EXPEDITED RENEWAL PROTOCOL

The Medical Assistance Program (MAP) Nursing Home Eligibility Division (NHED) is responsible for determining continuing eligibility for Medicaid nursing home consumers.

For consumers meeting specific criteria, an automated renewal may be processed, eliminating the need for a paper renewal. This nursing home automated renewal is referred to as NAUTO.

Consumers selected for the NAUTO process meet all of the below listed criteria:

- Income limited to Social Security and/or Bank Interest
- Resources at or below \$14,850 (calendar year 2015), excluding burial reserve
- No unresolved bank/tape matches
- Disabled (Group I), Aged or Blind categories
- No community spouse

Each month, NHED runs an automated expedited renewal process (NAUTO) for consumers identified for renewal who meet all of the above criteria. Consumers identified for the NAUTO process are exempt from completing and submitting a renewal package for an evaluation of continued Medicaid nursing home coverage.

MAP 21398 Report

Each month, NHED mails the MAP 21398 report to each facility identified as having a NAUTO-eligible resident. The MAP 21398 lists the facility's consumers who appear to meet the NAUTO criteria. **In lieu of submitting a renewal package, facilities that have consumers who appear eligible to be renewed through the NAUTO process are **required** to review the MAP 21398 listing** and identify any consumers who have a change in circumstances affecting eligibility. This includes a change in financial status (additional income, new income source, additional resources), a change in residential status (transfer, death, discharge), or any other change in status relating to any of the aforementioned NAUTO criteria.

For consumers having a change in any of the NAUTO criteria

The following forms are used to identify the specific changes(s) in a consumer's qualifying criteria for NAUTO renewal and must be submitted for any consumer identified on the MAP 21398 report whose circumstances have changed. The forms can be downloaded from MARC at www.nyc.gov/marc.

MAP-259f, Discharge Notice: EDITS providers must submit this form via EDITS and manual submitters must fax it to the Expedited Discharge Unit at 917-639-0687.

MAP-2159, Notification of Change or Correction to File from Nursing Facility. EDITS submitters must submit this form via EDITS and manual submitters must mail it to HRA's Nursing Home Eligibility Division, PO Box 24201, Brooklyn, New York, 11202-9810.

Note: Nursing Homes should no longer return the MAP 21398 Report or cover letter.