

December 17, 2024

Medical Assistance Program Fair Hearing Relocation

This Alert is to advise Medicaid Providers, Hospitals, Client Representatives, Community Based Organizations, Advocates, Agencies, and Entities assisting Medicaid consumers that, the Human Resources Administration (HRA) Medicaid Fair Hearing Division has relocated several of their units. These Fair Hearing units are now co-located in Brooklyn at buildings where HRA programs are located. They are no longer co-located with the State's Office of Temporary and Disability Assistance (OTDA) Fair Hearing division.

The following are the fair hearing units and their new locations:

Conference: MAP Fair Hearing Division - the Fair Hearing Conference unit assists individuals and/or entities that request a hearing by reviewing the issue prior to the Fair Hearing and helping to achieve a resolution.

Conference and Walk-In Unit
505 Clermont Ave 4th Floor
Brooklyn, NY 11238
Tel: (718) 637-2426
Fax: (718) 923-6452

Compliance and Aid to Continue unit - this unit manages the compliance with fair hearing decisions issued by OTDA's Administrative Law judges. The unit also acts on any aid to continue directives ordered by OTDA.

250 Livingston St 6th Floor
Brooklyn NY 11201
Tel: (929) 221-4791
Fax: (718) 923-7880

Fair Hearing Representation unit - this unit- defends the agency's actions in the OTDA fair hearings that are conducted by OTDA Administrative Hearing Officers.

250 Livingston St 6th Floor
Brooklyn NY 11201

Records Request unit: this unit responds to requests to review a case or obtain copies of records/cases prior to a conference or hearing.

250 Livingston St 6th Floor
Brooklyn NY 11201
Tel: (718) 637-2426
New Fax number: (917) 639-9355

You cannot request a hearing or adjust any scheduling issues with any of the HRA Office of Legal Affairs Fair Hearing units. That must be done by contacting OTDA directly.

How to request a fair hearing:

In writing: New York State Office of Temporary and Disability Assistance
Office of Administrative Hearings
P.O. Box 1930
Albany, NY 12201-1930

By telephone: (800) 342-3334

By fax: (518) 473-6735

Electronically online: <http://www.otda.ny.gov/oah/forms.asp>

In person: Office of Temporary and Disability Assistance
Office of Administrative Hearings
5 Beaver St
New York, NY 10004

PLEASE SHARE THIS ALERT WITH ALL APPROPRIATE STAFF