

January 23, 2024

Submission of the DOH-4220 Application's Appropriate Pages

This Alert is to inform Medicaid Providers, Hospitals, Client Representatives, Community Based Organizations, and Agencies assisting consumers in applying for Medicaid of the importance of submitting the same version of the Health Insurance Application (DOH-4220), per applicant, when applying for Medicaid benefits.

It has come to the Medical Assistance Program's attention that Medicaid providers are submitting applications for the same applicant that contain pages from different versions of the DOH-4220.

The Medical Assistance Program (MAP) accepts the DOH-4220 that is dated 1/23, 8/21, and 3/15. NYS has advised that previous versions of the DOH 4220 will continue to be accepted by MAP until supplies have been exhausted.

If you submit the DOH 4220 dated 3/15 or 8/21, the OHIP 0112 and DOH-5130 must also be submitted with the application. The program can accept copies of the DOH-4220, when submitting copies please ensure the signature page is original. The DOH-4220 is available on the NYSDOH website at [New York State Department of Health \(ny.gov\)](https://www.ny.gov).

Although there are several versions of the DOH-4220 that the agency accepts, submitters are not allowed to mix pages from different versions of the application when applying for Medicaid benefits. Therefore, for each applicant, the completed application **must be from the same dated version**.

Example: If you submit the first few pages from the DOH-4220 dated 1/23 and the signature page from the DOH-4220 dated 8/21, the application will be deferred. The deferral is not because you submitted the 8/21 version, it is because you submitted pages from two versions of the DOH-4220.

PLEASE SHARE THIS ALERT WITH ALL APPROPRIATE STAFF